

Pastel Society of Colorado Board Meeting  
Minutes  
May 9, 2009

Attendance: Carri Currier, Norbert Nagel, Sue McKelvy, Ann Willoughby, Mike Ray, Kathy Imel, Diane Fechenbach (guest)

Meeting was called to order at 11:10 by Co-President Sue McKelvy. A quorum was present.

Business Meeting:

1. Approve minutes from March board meeting – Kathy Imel
  - the header on the draft that was distributed for March needs to be changed from “Agenda” to “Minutes”
  - Carri moved to approve with change to header; motion carried.
2. Reports
  - a. Treasurer’s report – Carri Currier
    - Carri distributed May balance sheet and P&L (see attached)
    - she reported that PSC is in the black to date (primarily due to workshop fees)
    - our CD is earning many pennies; allowing it to rollover to August 12
    - total assets to date: \$9759.65
  - b. Membership report – Sue McKelvy for Penny Creasy
    - no report
    - approximately 240 members to date
  - c. Programs: Mike Ray for Gail Posner
    - no report
    - Mike mentioned that Gail needs to get some additional help to find people to demo; if anyone has any ideas, please send them to her
    - Sue McKelvy suggested that Diane Fechenbach give a talk on getting into shows and following show rules
  - d. Paint outs: Mike Ray, Kathy Imel, Norbert Nagel
    - May 16-17: Sand Dunes; committee recommend canceling since only 2 signed up; Board agreed
    - June 20: Chautauqua Park, Boulder
    - July 24-26: Rifle Falls State Park
    - August 22: Grand Junction with Annual Meeting
    - September 26-27: Walden Fundraiser
  - e. Mile High National – Diane Fechenbach, Show Chair 2009 National Show:
    - not much going on right now, primarily answering questions
    - have received a few entries

- deadline for entries is 6/19
- if people send to the P.O box incorrectly, they will be disqualified, but their entry fees will be kept; we will also keep funds for any other disqualified entries
- at the Longmont Museum, the Museum staff will receive the paintings, so we don't have to have volunteers to receive the paintings
- Diane Fechenbach and Diane Wood will inspect the paintings for damage, following the rules, etc.

#### 2010 National Show (Grand Junction):

- Penny has been negotiating with Sally Strand; she is more expensive than we have paid before; the contract with her is still not completed; 3-day workshop would be \$385 fee/person; 4-day - \$525; 5- \$525/person
- juror will stay in a member's guest house, so housing cost will be less; Art Center will be charging us a fee for the use of the facility; Art Center contract is signed
- the Board has not yet received a preliminary budget for this show; Sue/Norbert will ask Penny to keep the Board apprised of the ongoing costs so we can see the costs
- for future national shows, we need to establish a more identified set of responsibilities for the National Show Chair and the local Show Chair
- Sue suggested that she and Diane Fechenbach go to a Western Slope meeting to meet with Penny and Bev as well as attend the meeting; they will check their schedules to see if they could make the next meeting

#### f. 2009 Members show – Mike Ray for Penny Creasy

- no report
- Mike and Norbert have volunteered to transport paintings from the East Slope
- Sue recommended that each person be charged \$10 to defray transportation costs; the Board agreed that this was reasonable

#### g. Awards – Mike Ray

- Mike sent ribbons to Glenwood Springs (2)
- he has found a new source for ribbons, which he plans to use in future

#### h. Signature membership

- no report

#### i. Newsletter – Ann

- Ann is looking for a volunteer to take this on
- we will mention this at the meeting to see if anyone is interested; also will put a note in the next issue of the newsletter

### 3. Old business

#### a. Signature member master level changes

- no report

- b. By-laws changes - Kathy Imel
  - has not had a chance to put this together; will have it for the Annual Meeting

- c. Status of tax exempt application - 501(C)3 – Carri Currier
  - we received the letter from the IRS certifying our status as a 501(c)3, effective in November, 2008
  - thanks were given to Carri by the Board for her hard work in attaining this status
  - Sue said we filed 2008 taxes as a standard filing; first new filing will be for 2009
  - information will be added to the newsletter to inform the members

- d. State Fair update – Carri Currier
  - no report

- e. Pay Pal update – Sue McKelvy
  - Sue said she thought Diane Edwards had an alternative way for credit card; Sue will check with Diane to see what the details are on this

- f. Dues increase – Sue McKelvy
  - tabled until Annual Meeting

#### 4. New Business

- a. Grand Junction Art Project

- Sue McKelvy read an email from Penny Creasy regarding the art project in Grand Junction

- b. Annual meeting – August 22 in Grand Junction
    - demo by Elizabeth Mowry

- c. Outreach Project – Carri Currier

- 1<sup>st</sup> proposal:
      - Carri brought forward a request from a prisoner in Florence; she read a letter that we received asking for assistance to help him learn art
      - she sent him a letter back saying that we would discuss this
      - Sue McKelvy suggested we check with the Dept of Corrections to see what is possible for art outreach; Mike offered to contact the DOC.

- 2<sup>nd</sup> proposal: Family Crisis Center/Denver Human Services

- request to help a shelter for children ; applying for a grant to help the children learn/mentor art skills
      - Carri has corresponded with this organization; the organization is asking for a grant from another organization, but also looking for some assistance from us
      - Carri is going to pull together a proposal to bring to the Board at the Annual Meeting

- d. Demos for other art groups – Sue McKelvy

- we need to put together a list of organizations where we might be able to get reciprocal demos; Carri said she thought Gail had offered to put this list together
- tabled for further discussion at Annual Meeting

e. Member's Roster/Directory

- we had a misuse of our member's directory by a member, Howard Dutzi
- in future, we need to print in both the newsletter, the directory, and the website that the members' information may not be used under any circumstances other than direct, personal contact of one member to another
- Sue and Norbert to send a letter to Howard Dutzi telling him that he was in violation of our privacy policy

f. By-laws on the web – Kathy Imel

- Kathy suggested that the BOD minutes be put up on the website once they are approved; Board agreed; Kathy will arrange with webmaster Karl Johnson

g. Mile High 2011 – Diane Fechenbach

- Diane plans to ask Richard McKinley to juror for 2011; alternate could be Albert Handell

Meeting adjourned at 12:42 PM.

Respectfully submitted,  
Kathy Imel  
Secretary

Pastel Society of Colorado  
**Balance Sheet**  
As of May 8, 2009

	<u>May 8, 09</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
VectraBank Colorado	4,634.30
<b>Total Checking/Savings</b>	<u>4,634.30</u>
<b>Other Current Assets</b>	
CD	
Interest	125.35
CD - Other	5,000.00
<b>Total CD</b>	<u>5,125.35</u>
<b>Total Other Current Assets</b>	<u>5,125.35</u>
<b>Total Current Assets</b>	<u>9,759.65</u>
<b>TOTAL ASSETS</b>	<u><u>9,759.65</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Opening Bal Equity	6,192.68
Retained Earnings	1,269.39
Net Income	2,297.58
<b>Total Equity</b>	<u>9,759.65</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>9,759.65</u></u>

**Pastel Society of Colorado**  
**Profit & Loss**  
January through December 2009

	<u>Aprons</u>	<u>East Slope</u>	<u>Members Show 2009</u>	<u>Natl 2008 Show</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Advertising/Newsletter	0.00	0.00	0.00	0.00
Commission	0.00	0.00	0.00	137.00
Interest on CD	0.00	0.00	0.00	0.00
Membership Dues Income	0.00	0.00	0.00	0.00
Mile High National Shows				
Workshop fees	0.00	0.00	0.00	0.00
<b>Total Mile High National Shows</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Product Sales	234.50	0.00	0.00	0.00
Signature Membership	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>234.50</b>	<b>0.00</b>	<b>0.00</b>	<b>137.00</b>
<b>Expense</b>				
Aprons	7.50	0.00	0.00	0.00
Awards for Exhibit/Show	0.00	0.00	0.00	0.00
Contributions	0.00	0.00	0.00	0.00
Dues and Subscriptions	0.00	0.00	0.00	0.00
Meetings				
Demonstration expense	0.00	300.00	0.00	0.00
Room rental	0.00	144.00	0.00	0.00
<b>Total Meetings</b>	<b>0.00</b>	<b>444.00</b>	<b>0.00</b>	<b>0.00</b>
Mile High National				
2009	0.00	0.00	0.00	0.00
<b>Total Mile High National</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Newsletter	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00
Postage and Delivery	0.00	0.00	88.95	0.00
Printing and Reproduction	0.00	0.00	82.06	0.00
Professional Fees				
Accounting	0.00	0.00	0.00	0.00
<b>Total Professional Fees</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Travel & Ent				
Board Meeting Lunch	0.00	49.00	0.00	0.00
Meals	0.00	43.00	0.00	0.00
<b>Total Travel &amp; Ent</b>	<b>0.00</b>	<b>92.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expense</b>	<b>7.50</b>	<b>536.00</b>	<b>171.01</b>	<b>0.00</b>
<b>Net Ordinary Income</b>	<b>227.00</b>	<b>-536.00</b>	<b>-171.01</b>	<b>137.00</b>
<b>Net Income</b>	<b>227.00</b>	<b>-536.00</b>	<b>-171.01</b>	<b>137.00</b>

**Pastel Society of Colorado**  
**Profit & Loss**  
January through December 2009

	<u>Natl 2009</u>	<u>West Slope</u>	<u>Unclassified</u>	<u>TOTAL</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Advertising/Newsletter	0.00	0.00	20.00	20.00
Commission	0.00	0.00	0.00	137.00
Interest on CD	0.00	0.00	20.59	20.59
Membership Dues Income	0.00	0.00	3,450.00	3,450.00
Mile High National Shows				
Workshop fees	1,600.00	0.00	0.00	1,600.00
<b>Total Mile High National Shows</b>	<u>1,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,600.00</u>
Product Sales	0.00	0.00	0.00	234.50
Signature Membership	0.00	0.00	50.00	50.00
<b>Total Income</b>	<u>1,600.00</u>	<u>0.00</u>	<u>3,540.59</u>	<u>5,512.09</u>
<b>Expense</b>				
Aprons	0.00	0.00	0.00	7.50
Awards for Exhibit/Show	0.00	0.00	50.00	50.00
Contributions	0.00	25.00	50.00	75.00
Dues and Subscriptions	0.00	0.00	150.00	150.00
Meetings				
Demonstration expense	0.00	300.00	0.00	600.00
Room rental	0.00	105.00	0.00	249.00
<b>Total Meetings</b>	<u>0.00</u>	<u>405.00</u>	<u>0.00</u>	<u>849.00</u>
Mile High National				
2009	130.00	0.00	0.00	130.00
<b>Total Mile High National</b>	<u>130.00</u>	<u>0.00</u>	<u>0.00</u>	<u>130.00</u>
Newsletter	0.00	0.00	140.88	140.88
Office Supplies	69.08	0.00	161.67	230.75
Postage and Delivery	231.45	0.00	198.08	518.48
Printing and Reproduction	380.13	0.00	333.71	795.90
Professional Fees				
Accounting	0.00	0.00	175.00	175.00
<b>Total Professional Fees</b>	<u>0.00</u>	<u>0.00</u>	<u>175.00</u>	<u>175.00</u>
Travel & Ent				
Board Meeting Lunch	0.00	0.00	0.00	49.00
Meals	0.00	0.00	0.00	43.00
<b>Total Travel &amp; Ent</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>92.00</u>
<b>Total Expense</b>	<u>810.66</u>	<u>430.00</u>	<u>1,259.34</u>	<u>3,214.51</u>
<b>Net Ordinary Income</b>	<u>789.34</u>	<u>-430.00</u>	<u>2,281.25</u>	<u>2,297.58</u>
<b>Net Income</b>	<u>789.34</u>	<u>-430.00</u>	<u>2,281.25</u>	<u>2,297.58</u>