

Pastel Society of Colorado Board Meeting Minutes

November 14, 2009

Attendees: Carri Currier, Kathy Imel, Sue McKelvy, Susan Smith, Ann Willoughby, Mike Ray, Norbert Nagel, Becky Jackson (guest), Verena Ferris (guest), Cliff Austin (guest), Diane F (guest), Judy Sprague (guest), Diane Wood (guest), Dennis Rhoades (guest)

10:10 – Meeting called to order by Co-President Sue McKelvy

1. Approve minutes from September board meeting – Kathy Imel
Carri moved approval. Motion passed.

2. Reports:

a. Treasurer's report – Carri Currier

Web site – members' gallery: noone has been administering the annual fee nor the gallery (some people up in the gallery are no longer members); there is an extra cost to be in the gallery (paid to Carl); someone needs to be managing the members' gallery

IAPS Calendars – she still has some for sale

CD – our CD was up for renewal (\$5,000); the interest rate has continued to drop; Carri did not renew it because the rate was so low; with the funds in our checking account, it keeps us from paying a fee for low volume checking account

Signatures – right now, Sue and Carri and Penny and Bev are signatories; need to replace with new officers (would be Norbert, Diane and Verena); Sue moved that Palea Goemmel and Bev Lee be designated as authorized signatories for the Western Slope, Carri seconded; approved by Board

Balance: \$7209.52 in checking (latest P&L and balance sheet is attached)

b. Membership report – Sue McKelvy for Penny Creasy

- have 268 people (highest was 317 in 2005)
- West slope (38-40); we have a member from Germany;
- Penny suggested that we consider having the BOD elect the officers and new BOD members
- she recently sent out a reminder postcard to members
- she will continue as Chair of the Membership Committee when she is off the Board

c. Programs – Mike Ray for Gail Posner

November: Clive Tyler

December: Holiday Party at Carri's house

Mike will be the new program Chair as of 2010;
Tentative program for 2010 (all are subject to change as they have not been finalized):
January: Ernie Gallegos
Feb: Frame choices
March: Abstract
April: Photographing your artwork
May: Elizabeth Mowry
Sept: Skip Whitcomb (for annual meeting)
Oct: Mock jury panel
Nov: Still life setup and demo
Dec: have meeting at Art Students League with gift exchange and Notan demo

Carri offered that the art conservator at the DAM might do a presentation on conserving art; Mike also discussed other ideas for presentations

- d. Paint outs: Mike Ray, Kathy Imel, Norbert Nagel
- November will be the 9th Street Historic district on the Auraria campus
 - none in December
 - January: Colorado Chambers Players (pending confirmation)
 - The entire paintout schedule will be in the next issue of the newsletter

- e. Mile High National: 2009, 2010 – Diane Fechenbach
- see Penny's notes in email
 - show will be September 3 – 25 in Grand Junction at The Art Center
 - the draft prospectus has been put together, Diane F has reviewed and sent Penny some corrections/changes
 - some discussion was held again about having a second category for Abstract; Board agreed they want to stay with their decision voted on at the last meeting, so that category will continue in 2010
 - final prospectus will need to be finalized and to the printer by mid-December

- f. Members show 2009 – Kathy Imel
- Downtown Aurora Visual Arts (DAVA) will be the host
 - will be May 7 through 28 (with 2nd Friday reception on May 14)
 - need a Chair for show, and also will need workshop instructors (Judy Sprague said she has a CD with all her notes from the Ft. Collins show)
 - students from the workshops will show their work with the PSC Members
 - DAVA will not allow paintings of nudes in the show; will send the list of themes the students are working on this year so our members can potentially use the same themes
 - DAVA will pay for publicity; PSC to pay for refreshments (must be healthy snacks per DAVA)

- g. Awards – Mike Ray
- no requests for awards

h. Signature membership – Diane Edwards
- no report

i. Newsletter – Ann Willoughby
- Teg did the first one this last time; Ann continues to handle the email blasts

3. Old business:

a. 2010 PSC Budget – Sue McKelvy
- largest drain on the budget is the Mile High Exhibition
- Carri distributed the past P&L info from 2004 through 2009
- Kathy suggested that a Board is typically presented with a proposed budget for review and approval, and that this really needs to be developed; Sue suggested that the officers do this and bring a proposed budget for a vote to the January meeting
- Sue suggested that the incoming and outgoing Treasurer, the co-Presidents, and Diane F meet and review a proposed (put together in draft by Carri) at Carri's house on 12/5 (and anyone else who wants to attend)

b. BOD Elections – Sue distributed ballots to anyone who has not voted

c. Quickbooks – Carri Currier
- Carri thinks that the Pastel Society needs to have a license for Quickbooks (in the past, the Treasurer has used her own license gratis)
- it is a one time cost until they force you to upgrade periodically (approx. \$180); Carri spoke to them and Intuit agreed that the license can transfer to each new Treasurer as long as only one uses it at a time
- Verena has a Mac so we'd have to get that version of the software for her (we'd just need to transfer/convert the files)
- Mike moved approval of up to \$200 for purchase of Quickbooks license; motion approved.

d. Evaluation of type of Checking Account/Taking credit cards – Carri Currier
- we have a low volume checking account that allows up to 300 items (checks or individual receipts) with a minimum of \$2500 monthly balance in account
- she checked out accepting credit cards through PayPal, Quickbooks, and Vectra Bank; the least expensive is PayPal, which is what she recommends we use
- after discussion, it was felt that we should begin taking credit card payments for the National Show beginning in 2011; in the mean time, we will set up the PayPal account and start taking credit card payments for miscellaneous payments;
- Mike moved approval of setting up PayPal account, Cliff seconded; motion approved unanimously

e. Art Outreach Projects
- tabled until next meeting

f. Update on PSNR Editorial – Sue McKelvy

- PSNR President indicated they will print a retraction of Heather Coen's editorial in their newsletter

g. Plein Air Paint Outs: Special Exhibits – Sue McKelvy
- tabled until future meeting

4. New Business:

a. Membership roster – Sue McKelvy
- the roster will continue to be printed in hardcopy form and not distributed online, with a disclaimer about permission to use

b. Demos for other groups – Sue McKelvy
- tabled

c. Website gallery – Sue McKelvy
- discussed above

d. IAPS website – Sue McKelvy
- this has already been taken care of for the next year

e. Other new business
- none

Meeting was adjourned at 12:47 PM.

Respectfully submitted,

Kathy Imel
Secretary

Pastel Society of Colorado
Balance Sheet
As of November 20, 2009

	<u>Nov 20, 09</u>
ASSETS	
Current Assets	
Checking/Savings	
VectraBank Colorado	7,469.26
Total Checking/Savings	<u>7,469.26</u>
Total Current Assets	<u>7,469.26</u>
TOTAL ASSETS	<u><u>7,469.26</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	6,192.68
Retained Earnings	1,269.39
Net Income	7.19
Total Equity	<u>7,469.26</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,469.26</u></u>

Pastel Society of Colorado
Profit & Loss
January through December 2009

	<u>Aprons</u>	<u>Calendars</u>	<u>East Slope</u>	<u>Members Show 2009</u>	<u>Natl 2008 Show</u>	<u>Natl 2009</u>	<u>ip 2008 Mem Sho</u>	<u>West Slope</u>	<u>Unclassified</u>	<u>TOTAL</u>
Ordinary Income/Expense										
Income										
Advertising/Newsletter	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	20.00
Commission	0.00	0.00	0.00	616.00	137.00	0.00	0.00	0.00	0.00	753.00
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00
Interest on CD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.55	40.55
Members Shows Income										
Entry fees	0.00	0.00	0.00	1,005.00	0.00	0.00	0.00	0.00	0.00	1,005.00
Total Members Shows Income	0.00	0.00	0.00	1,005.00	0.00	0.00	0.00	0.00	0.00	1,005.00
Membership Dues Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,790.00	5,790.00
Mile High National Shows										
Color Catlg	0.00	0.00	0.00	0.00	0.00	245.00	0.00	0.00	0.00	245.00
Entry fees	0.00	0.00	0.00	0.00	0.00	4,035.00	0.00	0.00	0.00	4,035.00
Workshop fees	0.00	0.00	0.00	0.00	0.00	10,400.00	0.00	0.00	0.00	10,400.00
Total Mile High National Shows	0.00	0.00	0.00	0.00	0.00	14,680.00	0.00	0.00	0.00	14,680.00
Product Sales	417.50	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	427.50
Signature Membership	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70.00	70.00
Total Income	417.50	10.00	0.00	1,621.00	137.00	14,680.00	0.00	0.00	5,970.55	22,836.05
Expense										
Advertising	0.00	0.00	0.00	0.00	0.00	165.60	0.00	0.00	0.00	165.60
Aprons	7.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.50
Awards for Exhibit/Show	0.00	0.00	0.00	0.00	0.00	1,042.76	0.00	25.00	188.47	1,256.23
Bank Service Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00	30.00
Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Dues and Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00
Meetings										
Demonstration expense	0.00	0.00	450.00	0.00	0.00	0.00	75.00	525.00	100.00	1,150.00
Room rental	0.00	0.00	288.00	0.00	0.00	0.00	0.00	245.00	50.00	583.00
Total Meetings	0.00	0.00	738.00	0.00	0.00	0.00	75.00	770.00	150.00	1,733.00
Members Shows										
Summer 2009	0.00	0.00	0.00	1,175.00	0.00	0.00	0.00	0.00	0.00	1,175.00
Total Members Shows	0.00	0.00	0.00	1,175.00	0.00	0.00	0.00	0.00	0.00	1,175.00
Newsletter	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	802.23	802.23
Office Supplies	0.00	0.00	0.00	22.99	0.00	69.08	0.00	0.00	174.03	266.10
Postage and Delivery	0.00	0.00	0.00	0.00	0.00	303.99	0.00	0.00	738.94	1,042.93
Printing and Reproduction	0.00	0.00	0.00	82.06	0.00	1,544.16	0.00	0.00	204.92	1,831.14
Proceeds of Painting Sale	0.00	0.00	0.00	554.40	0.00	0.00	0.00	0.00	0.00	554.40
Professional Fees										
Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00	175.00
Total Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	175.00	175.00

Pastel Society of Colorado
Profit & Loss
January through December 2009

	<u>Aprons</u>	<u>Calendars</u>	<u>East Slope</u>	<u>Members Show 2008</u>	<u>Natl 2008 Show</u>	<u>Natl 2009</u>	<u>ip 2008 Mem Sho</u>	<u>West Slope</u>	<u>Unclassified</u>	<u>TOTAL</u>
Signature Membership Expenses	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	15.00
Travel & Ent										
Board Meeting Lunch	0.00	0.00	138.11	0.00	0.00	0.00	0.00	0.00	0.00	138.11
Meals	0.00	0.00	43.00	0.00	0.00	14.14	0.00	0.00	0.00	57.14
Travel	0.00	0.00	0.00	0.00	0.00	687.95	0.00	0.00	0.00	687.95
Travel & Ent - Other	0.00	0.00	0.00	0.00	0.00	2,584.13	0.00	0.00	0.00	2,584.13
Total Travel & Ent	0.00	0.00	181.11	0.00	0.00	3,286.22	0.00	0.00	0.00	3,467.33
Web Site	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.40	107.40
Workshop fees & expenses	0.00	0.00	0.00	0.00	0.00	9,050.00	0.00	0.00	0.00	9,050.00
Total Expense	<u>7.50</u>	<u>0.00</u>	<u>934.11</u>	<u>1,834.45</u>	<u>0.00</u>	<u>15,461.81</u>	<u>75.00</u>	<u>795.00</u>	<u>3,720.99</u>	<u>22,828.86</u>
Net Ordinary Income	<u>410.00</u>	<u>10.00</u>	<u>-934.11</u>	<u>-213.45</u>	<u>137.00</u>	<u>-781.81</u>	<u>-75.00</u>	<u>-795.00</u>	<u>2,249.56</u>	<u>7.19</u>
Net Income	<u><u>410.00</u></u>	<u><u>10.00</u></u>	<u><u>-934.11</u></u>	<u><u>-213.45</u></u>	<u><u>137.00</u></u>	<u><u>-781.81</u></u>	<u><u>-75.00</u></u>	<u><u>-795.00</u></u>	<u><u>2,249.56</u></u>	<u><u>7.19</u></u>

Subj: **(no subject)**
Date: 11/10/2009 12:05:13 P.M. Mountain Standard Time
From: pencreasy@bresnan.net
To: dfechenbach@qwestoffice.net, sumac@idcomm.com
CC: kjimel@aol.com

Sue: Please tell Norbert I tried to send him a copy, but it keeps bouncing back.
I never know how my MAC will talk to your computer. The format looked o.k. when I sent it.

National Mile High Show Report

Status Report 11/09/09

The show date is Sept 3-25

The juror/judge/workshop instructor is Sally Stand

The workshop dates are Sept. 3-5. Price will be \$400 for members \$425 for non-members. Instructor will take 18 students. To date 8 people are on the list.

The Show and workshop will be held at the Western Colorado Center for the Arts (The Art Center)

The prospectus will be completed and ready for printing by December

We have a registrar for entries in place.

Magazines have been contacted for show notification that will go out in the April-March publications

Other Pastel Societies will be contacted in April-March to include information in their newsletters. We may have to change those months to coincide with their publishing dates.